

**\*APPLICATION FOR USE OF FACILITIES \*  
AT MEXICO POINT STATE PARK**

Responsible Person/Group Name \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Telephone # \_\_\_\_\_ Email \_\_\_\_\_  
Date Requested: \_\_\_\_\_, Time \_\_\_\_\_ A.M. or P.M. Estimated # of people \_\_\_\_\_  
General Description of Event: \_\_\_\_\_

- All **set-up and clean up** must be completed on the **same day** of the event **within Park Operating Hours** to avoid possible overlapping of another event...unless other arrangements have been made with the approval of the Park Manager.
- **Events must end and guests must leave the property by 9 p.m.** Those responsible for the **cleaning of the event may stay until 10 p.m.** to finish cleaning/removing all event trash (bathhouse trash cans are for restroom purposes only).
- **All equipment and garbage must be removed on the same day as the event by 10 p.m.**
- If **garbage is left on property**, those responsible for the event will be **charged an extra \$75 fee.** Should any **additional damage occur**, the **responsible party will be held financially responsible** (i.e. any vandalism or damage to park structures/signs, including: Casey's Cottage, Bathhouse, Park Manager Cottage, Lifeguard Shack/Beach, Statues, Foundations, Trails, etc.)

***\*NOTE: No alcohol may be used at the park without an Alcohol Permit from the Town of Mexico for the event listed. A separate Alcohol Permit Form is available on the Mexico Point Park website and MUST be filled out and approved prior to the start of this event. If a vendor is selling/serving alcohol at your event, the vendor is also required to have a New York State liquor license on hand to present and display where the alcohol is being served. Guests consuming alcohol MUST stay within the DESIGNATED RESERVED AREA for this event until they leave.***

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Please indicate the area(s) of the park to be requested for the reservation stated above with listed prices:  
\_\_\_ **Flagpole Area** - \$25/hour Mexico Resident; \$50/hour for Non-Mexico Resident  
\_\_\_ **Upper Picnic Area** - \$25/hour Mexico Resident; \$50/hour for Non-Mexico Resident  
\_\_\_ **Lower Picnic Area 1** - \$25/hour Mexico Resident; \$50/hour for Non-Mexico Resident  
\_\_\_ **Lower Picnic Area 2** - \$25/hour Mexico Resident; \$50/hour for Non-Mexico Resident  
\_\_\_ **Pavilion** - \$50/hour or \$500/day  
\_\_\_ **\*Casey's Cottage** - \$50/hour or \$500/day - **Please call Diane (President of Friends of MPP Board) at 315-529-1589 for availability, and to send in a separate reservation form with event money.**

Enclosed is \$ \_\_\_\_\_ for the above reservation. I agree to adhere to ALL rules and regulations of the New York State Park Authority, as well as the Mexico Point State Park rules as listed above.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Return application along with your payment to:

Mexico Point State Park, P. O. Box 98, Mexico, NY 13114

Please call (315) 963-8216 if you have any questions or need more information.

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Office use only:   ack. receipt \_\_\_\_\_ Amt. received \_\_\_\_\_ calendar \_\_\_\_\_ Tent \_\_\_\_\_