

*** APPLICATION FOR USE OF FACILITIES *
AT MEXICO POINT STATE PARK**

Responsible person/group Name _____

Address _____ City _____ State _____ Zip Code _____

Telephone # _____ email _____

Date requested: _____, Time _____ a.m. or p.m. Estimated # _____

General Description of Event: _____

- **A \$25 donation** for either of the picnic areas or the flagpole area for one hour's use; A \$50 donation, is required with this application to reserve Casey's Cottage or the Pavilion for one hour's use. A donation of \$500 will reserve the pavilion or Casey's Cottage for the day. Your donation will be returned in the event the park is not available on date requested.
- **Events must** end and guests must leave the property by 9 p.m. Those responsible for the event may stay until 10 p.m. to finish cleaning up.
- **All equipment** and garbage must be removed by 10 a.m. the following day unless prior arrangements have been made with the park manager relating to tents, tables, etc.
- **All set-up** must be done prior to 10 a.m. or after 5 p.m.
- **See attached** Casey's Cottage Reservation Form for availability of tent, tables and chairs.
- **NOTE: No alcohol may be used at the park without an Alcohol Permit from the Town of Mexico for the event. A separate Alcohol Permit Form is available on the Mexico Point Park website. If a vendor is selling alcohol at your event, the vendor is also required to have a New York State liquor license.**

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Please reserve the indicated area of the park for the above event:

Flagpole Area

Lower Picnic Area

Parking Lot Picnic Area

Pavilion * A donation of \$500 is needed to reserve the pavilion for the day, \$100 of which is a deposit to be refunded the following week. If garbage is left on the property or any type of vandalism takes place, this \$100 will not be refunded and should additional damage occur, the party will be held financially responsible (i.e. damage within Casey's Cottage, the bathhouse, etc.)

Enclosed is \$_____ for the above reservation. I agree to adhere to the rules and regulations of the New York State Park Authority, and Mexico Point State Park rules as listed above.

Signed _____ Date _____

**Return application along with your donation to:
Mexico Point State Park, P. O. Box 98, Mexico, NY 13114**

Please call (315) 963-8216 if you have any questions or need more information.

Office use only: ack. receipt _____ Amt. received _____ calendar _____ Tent _____